



## **GFA TECHNICAL DIRECTORATE**

### **TERMS & CONDITIONS FOR GFA COURSES**

These Terms and Conditions has been designed to protect the quality of the training you (participants) receive. The Ghana Football Association (GFA or Association) is an ethical organisation that values honest and open communication with its students (Applicants). In the unlikely event that you are unable to meet your obligations under this agreement, please feel free to contact us to discuss your individual circumstances.

#### **1. Process and Payment**

Applications for a place on a course are considered on submission of a GFA Course Application Form.

#### **2. Mutual Interview (where applicable):**

The Interview is part of a GFA Course application process. It may be a phone call of approximately 30 minutes to discuss the training course, address any questions the applicant may have and check that the course is appropriate to their learning needs. This may be scheduled on receipt of the application.

#### **3. Payment:**

Payment should be made, and MoMo Transaction ID Number written on the Application Form before submission of the Application Form within the stipulated time to the GFA. Payment must be made through the GFA Mobile Money to confirm a place on the course. Until such time as full payment is received the GFA shall NOT allocate a place to the Applicant.

#### **4. Variation to Payment Terms:**

Technical Directorate reserves the right to adjust the payment terms. In such an event the revised terms will be supplied to the applicant in writing and will be valid on that occasion only.

#### **5. Cancellation of Training by Student (Applicant)**

Each student (applicant) has the right at any time to cancel their place on the training course **WITHOUT** refund. All requests to cancel must be made in writing to the General Secretary of the GFA.

#### **6. Not Transfer of Training Course by Student (Applicant)**

Student (applicant) has no right to transfer their place on the course.

GFA reserves the right to re-sell or re-allocate or transfer students (applicant) on any of the training courses.

#### **7. Changes to Course Content and Logistics**

Training programme content and logistics are correct at the time of publishing (within either online or printed materials). However, alterations to course content, venue, dates, opening and closing times and training personnel may occasionally be made and/or necessary. GFA reserves the right, at any time, to change these and, where possible, will give reasonable notice of such changes. The student shall not have any claim against GFA in respect of any consequential or indirect loss whatsoever. GFA reserves the right at any time, without prior notification, to cancel a training course and offer an alternative date.

The student shall not have any claim against GFA in respect of any consequential or indirect loss whatsoever.

## **8. Course Materials**

The student acknowledges that the training materials including hand-outs, information, documentation, manuals and the manner in which they are presented are the intellectual property of GFA. The student shall not reproduce or copy or vary or adapt the course materials by any means or in any way or form whatsoever for commercial use. To the fullest extent permitted by the law, neither GFA nor its Facilitators will be liable by reason of breach of Contract, negligence or otherwise for any loss or damage (whether direct, indirect or consequential) occasioned to any person acting or omitting to act or refraining from acting upon the course material or presentation of the coaching training course.

## **9. Waiver and Termination**

Any waiver given by GFA in relation to any condition will only be effective if given in writing and will only be valid on that occasion. GFA has the right to dismiss the student immediately in the following circumstances:

- ✓ Where the student has committed a breach of his or her obligations under the terms and conditions.
- ✓ Where the student acts in an inappropriate manner that compromises or impacts the learning of other students or brings GFA into disrepute. (In the event of such behaviour, the student will always first be given the opportunity to change the situation).
- ✓ Where the relationship between GFA and student has, even after mediation, become untenable.
- ✓ In the event of the termination, no refund shall be paid.

## **10. Communication**

Should a student have any concerns relating to the training and wish to raise them formally, then s/he should write to the General Secretary by post or email at [info@ghanafa.org](mailto:info@ghanafa.org).

## **10. Media**

Filming and/or the photographing of the tutors in session may occasionally take place for the purposes of learning resources and/or promotional materials.

## **11. Course Alterations**

GFA cannot be held liable in respect of any decision, action, alteration or requirement by accrediting bodies and/or course standards by either CAF and/or FIFA which may have the subsequent effect of altering the status of the courses offered by GFA.

## **12. Course Attire**

Students are expected to bring two black t-shirts and two white t-shirts and track and sports shorts for the practical sessions.

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Thank you for enrolling in this course. You are Welcome to the GFA Development Programme.  
We are so happy you have decided to pursue a career in coaching by becoming a Certified Football Coach.

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